

Appointment of Relevant Building Surveyor

To Relevant Building Surveyor
Vic Permits Pty Ltd
PO Box 24222
Melbourne VIC 3001

I/We the registered proprietor/authorised representative of the registered proprietor of the property at:

Property Address

appoint Vic Permits Pty Ltd ACN 159 750 599 trading as Vic Permits Building Surveyors ("VIC PERMITS") to administer the Building Permit approval process for the proposed building works to be carried out.

Pursuant to Section 78(2) of the Building Act 1993, I / we warrant to VIC PERMITS that there has been no prior appointment of another Building Surveyor for the building works at the Property.

Owner(s) Signature

Owner 1 Sign _____ Date _____

Print Name _____

Owner 2 Sign _____ Date _____

Print Name _____

Owner 3 Sign _____ Date _____

Print Name _____

The letter of appointment is a formal contract entered by the Client/s (as the registered proprietor of the Property or the authorised representative of the registered proprietor) and VIC PERMITS (as the building surveyor) that ensures all relevant parties involved in the building works are aware of their obligations under Section 78 of the Building Act 1993 and the Building Regulations 2018. By signing this appointment letter, I agree to the terms and conditions set out in the Project Fee Proposal and the Agreement for the Provision of Consulting Services.